

BRIXWORTH PARISH COUNCIL

*Minutes of the meeting held on Tuesday, 21 February 2012 at 7.15p.m.
in the Library/Community Centre, Spratton Road, Brixworth*

Present: Councillors: M Lacey (Chairman), C Bament, I Barratt, R Monk, Mrs E Nunn, K Parker, D Parnaby and Mrs E Wiig

In Attendance: Mrs J Macken – Parish Clerk

12/1558 Apologies for absence

Apologies were accepted from Cllr Ward, Cllr Vizor and Cllr Pointer.
Apologies had been received from Mr F Wiig, County Cllr Millar, Sgt M Grady and PCSO J Hillery.

12/1559 Declaration of Interest on Agenda Items

Cllr E Wiig declared a personal interest in the following two: -
Member of another Local Authority and Member of the District Council Planning Committee.
Spouse of applicant for Parish Councillor Vacancy (reference 15/1561)

12/1560 Signing of the Minutes of the Last Meeting 31 January 2012

The minutes of the last Full Council meeting held on 31 January 2012 was signed by the Chairman as a true and correct record of this meeting.

Parish Councillor Vacancies

12/1561 Co-Option of Parish Councillor

Unfortunately Mr Wiig was not able to attend the meeting. Following a recorded vote (4 For, 0 Against and 2 Abstentions) Cllr Frank Wiig was co-opted onto the Council.

12/1562 Report on Recent Vacancy

The District Council has confirmed that the Parish Council may now co-opt to fill the latest vacancy. There are currently two vacancies.

Cllr D Parnaby arrived

12/1563 Public Open Forum

There were no members of the public present to address the Council.

12/1564 Police Representative Report

PCSO J Hillery had sent details of the only crime for this month: -

- 02/02/2012 Burglary Dwelling - Spratton Road - Unknown offenders gain entry to dwelling by forcing kitchen window open, once inside entry is gained into the office where the safe was forced open and a large amount of cash is taken.

12/1565 County Councillors Report

Cllr Millar had sent his apologies.

Planning

12/1566 Minutes of Meetings 20 February 2012

The Minutes of the Committee Meeting held on the February 2012 having been previously distributed were accepted.

12/1567 Report on Northants Uplands Sustainable Energy Forum – 2 February 2012

The Chairman reported that he had attended this forum, which was looking at setting up a coalition of local councils that share a common view regarding sustainable energy (other than wind farms) for the area and would try to have that view adopted by the Local Planning Authority. Cllr Chris Millar was at the meeting and encouraged the idea that councils could come together to try to make a political impression. The meeting closed with an agreement to circulate a sheet of options to parish councils asking if they did, or did not, support renewable energy and if so what sort of renewable energy would the council endorse.

Cllr E Wiig reported that the District Strategy Committee have recommended for the Parishes to continue to receive paper planning applications, this is to be considered by the Full Council on 1 March 2012.

Finance

12/1568 Income Received for January 2012

<u>Received from</u>	<u>Details</u>	£
AFC Crown	Second instalment rent - AWPf	416.16
BASFC	First instalment rent - St David's	422.66
HM R & C	VAT Refund 1.10.11 - 31.12.11	443.01
Moulton Ladies FC	Use of AWPf C/rooms and pitch	41.00
		1,322.83

12/1569 Bank Reconciliation as at 31 January 2012

The bank reconciliation as at the 31 January 2012 was reported and accepted as follows:

Current Account	£10,231.96
Reserve Account	£145,437.84
Less Cheques outstanding	£5,407.12
Plus Receipts outstanding	£879.82
Balance Carried forward as at 1.02.12	£151,142.50

Cllr R Monk arrived

12/1570 Income and Expenditure & Reserves Report for January 2012

The Income and Expenditure report had been previously circulated to members, together with a reserves report for January 2012. The budget is generally on target except for the areas which the Council is aware of.

12/1571 Annual Support to CPRE

It was resolved to approve the Annual Support to CPRE for £29.00.

12/1572 Annual Subscription to Navigus Planning £50.00

It was resolved to approve the Annual Subscription to Navigus Planning for £50.00.

12/1573 Parish Council Website and Consider Options for New Website

The Council considered various options for different types of website providers and it was resolved to approve Narked Design. The Council would own the site and it could be

transferred to another host if need be in the future. The cost to set up, design and host a new council website would be £505.88 for the first year, this includes free email accounts. Additional costs include name registration and initial training £100 and/or support at £50.00 per hour. Future costs are £155.88 for hosting plus annual registration. It was resolved for the Clerk to liaise with Narked Design to discuss the Councils requirements.

12/1574 Bills for Payment for February 2012

A schedule of payments, to be made in February 2012 was available to each member at the meeting.

It was resolved for the following accounts to be passed for payment;

<u>Chq. No.</u>	<u>Minute No.</u>	<u>Payment To</u>	<u>Reason for Payment</u>	<u>£</u>
4753		Groundsman	Groundman's Salary Feb 2012	1,097.78
4754		Clerk	Clerk's Salary Feb 2012	1,142.69
4755		Part Time Groundsman	P/T Groundsmans wages Feb 2012	80.30
4756		Cleaner	Cleaner Comm. Centre wages Feb 2012	200.64
4757		Litter Picker	Litter Picker wages Feb 2012	146.00
4758		HM Revenue & Customs	PAYE Tax & NI Feb 2012	710.57
4759		NCC	Pension Contribution Feb 2012	396.60
4760		Mrs J Macken	Postage	8.64
4761		Brixworth Parish Council	Refund VAT - Com Ctr Oct - Dec 11	34.92
4762	11/081e	Hassett Fencing Ltd	Oak timber - bench Spratton Road	225.00
4763		BT	Clerks telephone/broadband - Dec - Feb 12	149.83
4764	12/010e	Brixworth Landscaping	Work to Library Border	100.00
4765		Trade UK	Materials for groundsman	18.70
4766		CPRE	Annual support	29.00
4767	11/1422	Mower Repair Shop Ltd	Annual Service of Gang Mowers	746.74
4768		ESPO	Stationery	34.14
4769		AH Blason & Son	Fuel & oil	56.20
4770		Navigus Planning	Annual Subscription	50.00
				5,227.75

It was noted that the Council would not review the annual charge of £24.95 for the spanglefish council website.

12/1575 To Consider an Agreement with County Council with regards to the Information Office

Brixworth Christian Fellowship (BCF) had a meeting with the County Council to discuss the use of the Information Office in the Community Centre being used as an Information Point for the Community. The County Council had sent a draft agreement to the Parish Council for its consideration. The Parish Council agreed to ask the County Council for the Information Point to be added to the existing lease agreement and therefore a new agreement would not be required. It was also agreed to arrange a meeting with BCF to discuss the proposals for the office and costs involved.

Recreation and Amenities Development

12/1576 To Report on Order for Cradle Swing

The Clerk reported that Wicksteed had confirmed that they would not accept the discount of £1,380 (as discussed at the previous meeting) against the order for a cradle swing, but would however, offer either a 10% discount or provide a bench (worth £529) free of charge. It was resolved to order the double cradle swing from Wicksteed at a cost of £2,876 and accept the offer for a free metal bench.

12/1577 To Receive St David's Recreation Ground Working Group Update

The next working group meeting is to be held on 6 March 2012. Cllr Pointer and the Clerk have made arrangements to meet with several suppliers of play equipment to gather ideas and costs.

12/1578 To Approve Annual Grounds Maintenance Work £4,404.00

It was resolved to approve the quotation for the Annual Grounds Maintenance by D Salisbury at a cost of £4,404.00.

Highways and Environment

12/1579 To Accept Minutes of Meeting 7 February 2012

The Minutes of the Committee Meeting held on the 7 February 2012 having been previously distributed were accepted.

12/1580 Report on Village Street Lighting

The Clerk reported that she had spoken to the County Council with regards to the switch off of streetlights in the village. The main points were as follows: -

- Brixworth has 230 lights currently switched off. To switch these back on it would cost approx. £60 per light per year (£30 elec. & £30 maintenance) Total £13,800.
- NCC are looking into the legal implications of allowing local councils, businesses and residents donating/paying for lights to be switched back on.
- NCC will review any problem areas.
- 5 year capital programme will include looking at 66,000 lights
- NCC needs to establish a criteria and start with the ones that need replacing first.
- May involve replacing fewer lights overall. (i.e. 5 lights with 3). The new lighting will be more efficient and directional on the highway, meaning less spillage upwards and surrounding area (i.e. gardens and drives).

12/1581 Street Sign for Village Hall

The Village Hall had enquired whether it would be possible for the council to purchase a directional street sign for the village hall, unfortunately this was not agreed for the following reasons: -

1. Village Hall is in a Conservation Area
2. Street sign clutter (NCC is trying to reduce the number of signs on the roads)
3. No other community building has a sign in the village.

However, it was noted that the Village Hall committee may wish to take this matter up with NCC Highways, who are responsible for the installation of signs on the Highways.

12/1582 Report on Brixworth Neighbourhood Plan (NP) Working Group

It was hoped to have a progress report at the next meeting.

12/1583 Parish Councillor Surgeries Update

Cllr Nunn and Cllr Parker to attend the next surgery on 3 March 2012.

Correspondence

12/1584 NCC Library – Opening Hours Consultation

The Parish Council opposes the proposed changes to Brixworth Library opening hours, which include the closing on a Monday and the opening on a Sunday. The Council was concerned that the Library would not be open when members of the public would be visiting the community centre, local shops and school and vice versa. In addition the Library would not be available to members of the public needing access to District Council services which were now being provided by the Library.

12/1585 NCALC – Planning Training

It was resolved for Cllr Parnaby to attend the planning training course on 7 March 2012 at a cost of £29.00.

12/1586 Local Government Boundary Commission – Electoral Review of Northants

This was noted.

12/1587 Correspondence for information only

The Chairman reported that the correspondence file was available for circulation to members.

12/1588 Date of Next Meetings

The next Full Council Meeting is to be held on 20 March 2012 in the Library/Community Centre.

Urgent Matters For Report Only

12/1589 Planet Aid

Planet Aid would like to place a clothing bank in the village and suggested next to the Fish and Chip shop. The council suggested that Planet Aid would need to contact the landowner first.

There being no other business the meeting closed at 8.40pm

..... Chairman

Signed as a true record of the above meeting.

Dated: 20 March 2012